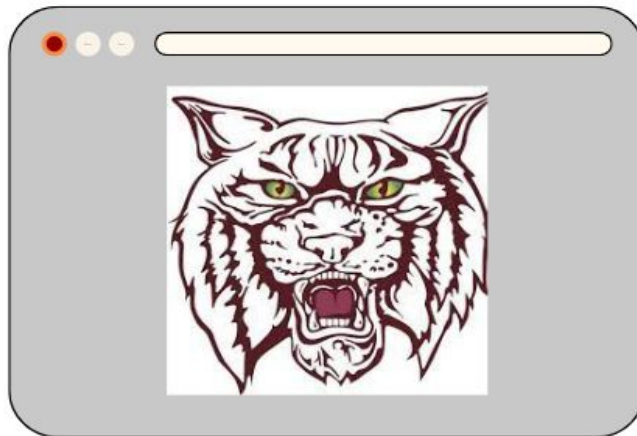


FAUST SCHOOL

# STUDENT HANDBOOK



# WILDCATS

100 UHLAND STREET EAST RUTHERFORD, NJ 07073

# WE 'R' FAUST

**W**ORTHY

**E**MPATHETIC

**'R'**ESPECTFUL

**F**OCUSED

**A**MBITIOUS

**U**NIFIED

**S**PIRITED

**T**EACHABLE


## WHAT?

All students are expected to display the attitude, beliefs and actions that are captured in WE 'R' FAUST at all times.

## WHERE?

In the school building, on the school bus and at school-sponsored events like dances and pep rallies!

# WE 'R' FAUST

  
**W**ORTHY (SEPTEMBER)

**E**MPATHETIC (OCTOBER)

**'R'**ESPECTFUL (NOVEMBER/DECEMBER)

**F**OCUSED (JANUARY)

**A**MBITIOUS (FEBRUARY)

**U**NIFIED (MARCH/APRIL)

**S**PIRITED (MAY)

**T**EACHABLE (JUNE)

# Beliefs of a Faust Student

---



I can accept my worth and fulfill my potential! [**Worthy**]

I can support others in their academic and personal growth and development! [**Empathetic**]

I can respect opinions that are different from my own! [**Respectful**]

I can overcome present and future educational challenges! [**Focused**]

I can overcome any challenge and work towards my goals! [**Ambitious**]

I can be a positive role model in the Faust and East Rutherford community! [**Unified**]

I can leverage my strengths and be a leader! [**Spirited**]

I can learn from every mistake and missed opportunity! [**Teachable**]



# Attitude of a Faust Student

---

## attitude noun

the way that you think and feel about somebody/something; the way that you behave towards somebody/something that shows how you think and feel

I am worthy of a high quality education! [**Worthy**]

I will be understanding and supportive of my peers' emotions and perspectives! [**Empathetic**]

I respect myself, my classmates, all of the Faust faculty members and the school! [**Respectful**]

I will remain motivated and concentrate my efforts! [**Focused**]

I am responsible for achieving my goals and if I need help, I will reach out and ask! [**Ambitious**]

I belong to our school community at Faust! [**Unified**]

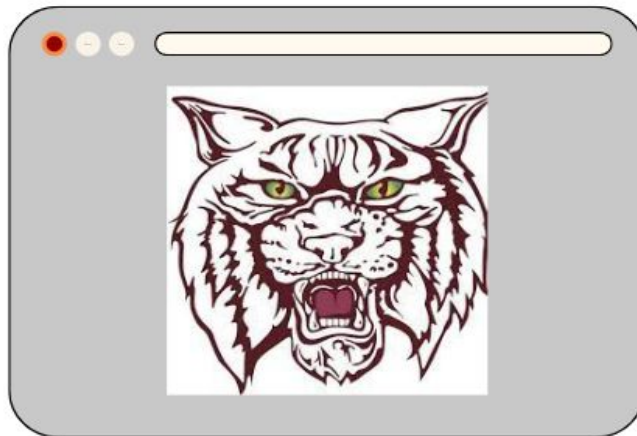
I deserve to be supported in reaching all of my goals! [**Spirited**]

I become a wiser and stronger student and person when I accept feedback from others! [**Teachable**]



FAUST SCHOOL

# STUDENT HANDBOOK



# WILDCATS

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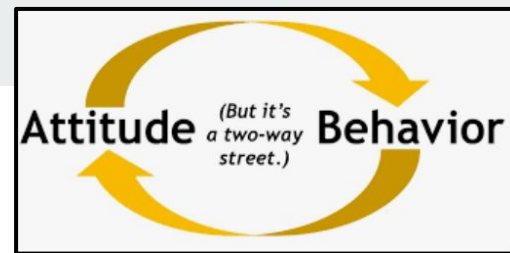
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I become a wiser and stronger student and person when I accept feedback from others! [**Teachable**]



# Behavior of a Faust Student



I create goals that I work towards every day so that I can find my own success. [**Worthy**]

I am willing to take someone else's perspective and show understanding and support. [**Empathetic**]

I think before I speak and act. I make sure my tone, language and intentions are kind. [**Respectful**]

I strive to motivate myself and remove all distractions. [**Focused**]

I show leadership by putting forth maximum effort when everyone is watching and when no one is watching. [**Ambitious**]

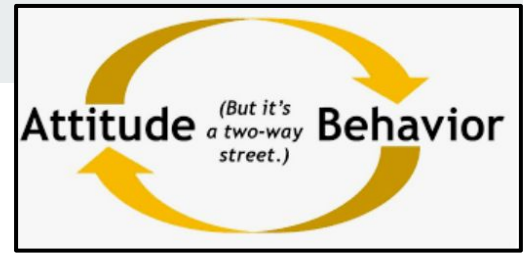
I include everyone regardless of their culture, race, language, gender, sexual orientation or learning ability. [**Unified**]

I represent Faust School with pride, on and off school grounds. [**Spirited**]

I hold myself accountable and hold my peers to the highest standards. [**Teachable**]



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# WHAT CAN I EXPECT FROM MY FAUST TEACHERS AND STAFF?



## 1. Build Important Student Relationships

- Greet every student at the classroom door
- Teacher respectfully encourages and acknowledges students' efforts
- Treat every day as a new day/water under the bridge

## 2. Protect Your Students

- Teacher conducts and builds in community-building activities
- Teacher actively makes an effort to acknowledge students' preferred pronouns & identities

## 3. Be Explicit About Expectations & Norms

- Norms and expectations are created by the students and teacher
- Norms and expectations are posted where students can visibly see them to serve as reminders

# WHAT DO FAUST TEACHERS AND STAFF EXPECT FROM MY PEERS AND ME?



## 1. Take a Positive Approach to Learning

- Students are actively working on assignments
- Be an advocate for yourself and ask for help from the teacher/staff

## 2. Respect Yourself & Others

- Students are speaking to their peers and the teacher/staff in a respectful manner
- Students are respectful to their peers and teacher/staff by following the classroom rules

## 3. Everyone Belongs to Our Faust School Community

- Norms and expectations are co-created by the students and teacher
- Students are openly comfortable in sharing their opinions and ideas with their peers and teacher/staff

# Expectations: (n) What someone will or should achieve

## Classroom:

- Arrive on time, wait quietly, lined up against lockers, if teacher is not there
- Enter the room quietly and find seat
- Take out all needed supplies and place bags out of the way
- Keep hands, feet, and materials to self
- Use appropriate language and volume
- Respect all opinions and abilities
- Be a good listener and allow others to learn
- Refrain from plagiarism and cheating
- Stay seated until dismissed



## Hallways:

- Keep hands, feet, and materials to self
- Use appropriate language and volume
- Walk straight to your destination
- Stay to the right
- Use both doors when walking into stairwell
- No slamming of lockers
- Report unsafe/harmful behaviors



# Expectations: (n) What someone will or should achieve

## Technology:

- Follow procedures for use of equipment (technology agreement)
- Use appropriate research sites
- Use school property wisely and carefully
- Use only your designated computer



## Bathroom:

- Only one student in the bathroom at a time
- Wait outside quietly if bathroom is occupied: If it is an emergency, you may use a bathroom on another floor or visit the nurse
- Use time wisely
- Keep the bathroom clean
- Practice good hygiene
- Use the facilities for the intended purposes





# Expectations: (n) What someone will or should achieve

## Cafeteria:

- Line up appropriately, wait turn
- Sit in assigned area
- Follow the directions of all staff
- Use appropriate language and volume
- Keep area clean by disposing of lunch, snacks and drinks
- Keep lunch tickets in a safe place
- Report unsafe/harmful behaviors

**\*\*Lunch tables do not belong to students. You are not permitted to "kick out" peers from your lunch table.**



## Recess:

- Use equipment appropriately
- Respect school property
- Stay within the designated area
- Be mindful of others and vehicles
- Practice sportsmanship
- Accept new group/team members for different activities
- Be observant and promote safety
- Line up when told, gathering all belongings
- Use appropriate language and volume
- Enter building quietly



**Social exclusion is a form of bullying & will not be tolerated**

# Expectations: (n) What someone will or should achieve

## School grounds:

- Follow adult directions
- Obey fire drill procedures
- Use good manners and appropriate language
- Respect school property
- Dispose of trash in appropriate receptacles
- Leave school groups immediately upon dismissal



## Bus:

- Follow all posted bus rules
- Demonstrate courteous behavior
- Use appropriate language and volume
- Sit appropriately in assigned seats (if applicable)
- Wear seatbelt
- Stay seated until the bus comes to a full stop
- Be respectful of all bus driver and aides
- Keep hands, feet, and materials to self and inside the bus



# Expectations: (n) What someone will or should achieve

## School-sponsored events, trips, activities - ON SCHOOL GROUNDS

- Dress, speak and act appropriately
  - Dress according to school dress code
  - Use appropriate language and volume
- Keep hands, feet, and materials to self. Stay in your assigned group unless instructed otherwise
- Respect school property
- During assemblies - use the restroom only if it is an emergency

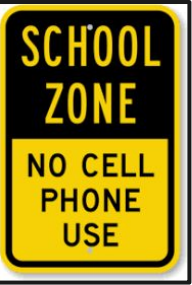


## School-sponsored events, trips, activities - OFF SCHOOL GROUNDS

- Dress, speak, and act appropriately
  - Dress according to school dress code
  - Use appropriate language and volume
  - Keep hands, feet, and materials to self
- Stay in your assigned group unless instructed otherwise
- Respect the authority of all chaperones, teachers, bus drivers and staff
- Report to chaperone when instructed
- Report unsafe/harmful behaviors



# Lockers & Electronic Devices



- Students in grades 6, 7, & 8 have a locker to keep personal belongings while in school.
- **IN HOMEROOM, ALL STUDENTS MUST PUT ELECTRONIC PERSONAL DEVICES AND/OR ACCESSORIES IN THEIR LOCKERS FOR THE REMAINDER OF THE SCHOOL DAY.**
- All lockers have built-in locks where students will receive a combination number issued by the school.
- At no time should the locker be unlocked or shared with another student.
- Students must immediately report any locker or lock not operating correctly to the homeroom teacher.
- Students are not permitted to decorate their classmates' lockers at any time.
- Lockers will be inspected throughout the year.
- Please do not bring anything to school but the required materials.

# Morning Procedures & Late to School



All Students are expected to arrive at school and all classes on time. If a student is late to school, they must enter the building and report to the office. The office **MUST** receive either a note, email, or a phone call from the tardy student's parent/guardian by 10:00 a.m. explaining the reason for the student's lateness.

All other incidents of tardiness will be considered unexcused. Students will be held accountable and serve lunch and after-school detention(s) or any other assignment at the discretion of the Principal.

**Every 4 days tardy= 1 unexcused absence**





# Dismissal Procedures



Once the 2:35 bell rings, ONLY “BUS STUDENTS” in grades 6 through 8 can leave 8th Period to go to their locker to get their personal belongings. Immediately following, they must exit with their color-coded ticket and exit through the Main Lobby doors.

Once the 2:40 bell rings, “WALKING STUDENTS” in grades 6 through 8 can leave 8th Period to go to their locker to get their personal belongings and leave the building immediately. Students may exit the building through the two alley doors or the main entrance. NO student is permitted to exit the building in the parking lot with vehicles leading to Paterson Avenue. This includes students that are staying after school.

**ALL STUDENTS** are expected to leave the building appropriately according to the Code of Conduct.

# Lunch/Recess Procedures



There will be a **CLOSED LUNCH & RECESS** for Grades 6 through 8. This means that students may not leave the school grounds during the period for any reason.

Everyone is expected to conduct themselves in an appropriate manner which will bring about a pleasant atmosphere during this time. Students are expected to do their part in the the lunchroom by using the receptacles and by cleaning their area. When in recess, students are expected to engage with their peers in an appropriate manner.

**ALL STUDENTS** are expected to follow to the Code of Conduct at all times.

**Faust School Lunch Program is from 11:42-12:24 PM**





# Attendance Matters



## 18 OR MORE DAYS

- Excused and unexcused absences represent lost time in the classroom and lost opportunities to learn.
- Missing just one day every two weeks can add up to 18 days in a year. Absences add up before you even know it.



## 10 TO 17 DAYS

- Students who are absent an average of 15 days a year miss a year's worth of school before their senior year.
- When students miss a day of school it actually puts them two days behind their classmates.



## 9 OR FEWER ABSENCES

- Students with good attendance generally achieve higher grades and enjoy school more.
- Children benefit and make the most of their educational opportunities if they attend school regularly and on time.

- School day begins at 7:54 a.m.
- Teachers will be in their homeroom by 7:50 a.m.
- The students will be released from the APR to go to their lockers when the first bell rings at 7:50 a.m.
- Every 4 tardies counts as an unexcused absence
- New Jersey state allows you only 18 absences per year
- High schools look at your attendance records from 5th-8th grade
- Call the front desk and leave a message if you'll be absent
- Nurse McCabe wants any & all doctor's notes
- Doctor notes can excuse an absence or tardy
- Vacations do not count as excused absences
- It is your responsibility to ask your teacher for the homework and classwork missed
- Faust has a partnership with Bergen County Family Guidance who assists with chronic absenteeism and truancy
- East Rutherford Municipal Court may be contacted if you surpass 18 absences





# School Bell Schedule

Time	A Monday	B Tuesday	C Wednesday	D Thursday	E Friday
7:54 – 8:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:02-8:44 (42)	Period 1	Period 2	Period 3	Period 4	Period 5
8:46-9:28 (42)	Period 2	Period 3	Period 4	Period 5	Period 1
9:30-10:12 (42)	Period 3	Period 4	Period 5	Period 1	Period 2
10:14-10:56 (42)	Period 4	Period 5	Period 1	Period 2	Period 3
10:58-11:40 (42)	Period 5	Period 1	Period 2	Period 3	Period 4
11:42-12:24	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
12:26-1:08 (42)	Period 6	Period 6	Period 6	Period 6	Period 6
1:10-1:52 (42)	Period 7	Period 7	Period 7	Period 7	Period 7
1:54-2:36 (42)	Period 8	Period 8	Period 8	Period 8	Period 8
2:36-2:40 (4)	Student Dismissal	Student Dismissal	Student Dismissal	Student Dismissal	Student Dismissal
2:40-2:50	Teacher Assistance	Teacher Assistance	Teacher Assistance	Teacher Assistance	Teacher Assistance

<u>Half-Day Rotating Schedule - AS Faust School</u> <u>2023-2024</u>					
Time	A Monday	B Tuesday	C Wednesday	D Thursday	E Friday
7:54 – 7:58 (8)	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:00-8:27 (27)	Period 1	Period 2	Period 3	Period 4	Period 5
8:29-8:56 (27)	Period 2	Period 3	Period 4	Period 5	Period 1
8:58-9:25 (27)	Period 3	Period 4	Period 5	Period 1	Period 2
9:27-9:54 (27)	Period 4	Period 5	Period 1	Period 2	Period 3
9:56-10:23 (27)	Period 5	Period 1	Period 2	Period 3	Period 4
10:25-10:52 (27)	Period 6	Period 6	Period 6	Period 6	Period 6
10:54-11:21 (27)	Period 7	Period 7	Period 7	Period 7	Period 7
11:23-11:50 (27)	Period 8	Period 8	Period 8	Period 8	Period 8
11:50-11:54 (4)	Student Dismissal	Student Dismissal	Student Dismissal	Student Dismissal	Student Dismissal

<u>Delayed Opening Rotating Schedule - AS Faust School</u> <u>2023-2024</u>					
Time	A Monday	B Tuesday	C Wednesday	D Thursday	E Friday
10:30-10:34 (4)	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
10:36-11:04 (28)	Period 1	Period 2	Period 3	Period 4	Period 5
11:06-11:34 (28)	Period 2	Period 3	Period 4	Period 5	Period 1
11:36-12:04 (28)	Period 3	Period 4	Period 5	Period 1	Period 2
12:06-12:34 (28)	Period 4	Period 5	Period 1	Period 2	Period 3
12:36-1:04 (28)	Period 5	Period 1	Period 2	Period 3	Period 4
1:06-1:34 (28)	Period 6	Period 6	Period 6	Period 6	Period 6
1:36-2:04 (28)	Period 7	Period 7	Period 7	Period 7	Period 7
2:06-2:34 (28)	Period 8	Period 8	Period 8	Period 8	Period 8
2:34-2:40 (6)	Student Dismissal	Student Dismissal	Student Dismissal	Student Dismissal	Student Dismissal





# Weekly Rotating Schedule

Time	A Monday	B Tuesday	C Wednesday	D Thursday	E Friday
7:54 – 8:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:02-8:44 (42)	Period 1	Period 2	Period 3	Period 4	Period 5
8:46-9:28 (42)	Period 2	Period 3	Period 4	Period 5	Period 1
9:30-10:12 (42)	Period 3	Period 4	Period 5	Period 1	Period 2
10:14-10:56 (42)	Period 4	Period 5	Period 1	Period 2	Period 3
10:58-11:40 (42)	Period 5	Period 1	Period 2	Period 3	Period 4
11:42-12:24	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
12:26-1:08 (42)	Period 6	Period 6	Period 6	Period 6	Period 6
1:10-1:52 (42)	Period 7	Period 7	Period 7	Period 7	Period 7
1:54-2:36 (42)	Period 8	Period 8	Period 8	Period 8	Period 8
2:36-2:40 (4)	Student Dismissal	Student Dismissal	Student Dismissal	Student Dismissal	Student Dismissal
2:40-2:50	Teacher Assistance	Teacher Assistance	Teacher Assistance	Teacher Assistance	Teacher Assistance



# Effort in Grades

A- All over it! Aspiring & Achieving!

B- Because I need to commit to studying, organization & effort!

C- Casual about education, future and goals!

D- Don't believe in making the extra effort to improve!

F- Finished if I keep this up! Forget about future, desired grades and goals!



Helpful  
Tips

## Great Websites

- <https://home.brainfuse.com/new-jersey/>
- <https://www.state.nj.us/nj/education/parents/homework/>
- <https://www.khanacademy.org/>
- <https://www.buzzmath.com/en-us/>
- <http://eastutherford.bccls.org/>
- <https://www.erboe.net/>





# Grading Scale

## GRADING SCALE

Grade	Percent Scale
A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D	66-69
F	0-65

## Helpful Tips

### BOOSTING YOUR GRADES

- Complete 100% homework
- Study for every quiz and test
- Talk with your teacher, counselor & case manager
- Write down your homework every day
- Assess where you are in the semester and what you have left to do
- Maintain positive and can-do attitude
- Pay more attention in class & ask questions
- Keep your materials, backpack & locker organized

# Genesis



Students  
Grades 6th-8th

[STUDENT GENESIS PORTAL](#)



My Username: \_\_\_\_\_  
My Password: \_\_\_\_\_

---



1. Ask a classmate
2. Ask my homeroom teacher: \_\_\_\_\_
3. Email [smuse@erboe.net](mailto:smuse@erboe.net)

# Course Offerings

ELA (& Honors 7th & 8th)

Math (& Honors 7th & Algebra 8th)

Social Studies

Science/STEAM

Physical Education/Health



Creative Writing

English Second Language (ESL)

Supplemental

Financial Literacy

Musical Fusion

Artistic Expressions

Dance/Theatre

World Language

Advisory/SEL

Labs



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Musical Fusion

Artistic Expressions

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World Language

Advisory/SEL

Labs



# Academic Integrity @ Faust



## PLAGIARISM

Do not copy ideas, data or exact wording from internet without citing your source.

Do not copy the word of your peers with the intention of claiming it as your own.

Do not use Artificial Intelligence applications or websites to claim work is your own.

## CHEATING

Do not ask another student to do work for you.

Do not use electronic or other devices or cheat notes unless explicitly informed to do so by teacher.

## FACILITATION OF ACADEMIC DISHONESTY

Do not allow another student to copy your answers on assignments or assessments.

Do not verbally or nonverbally provide answers to another student during assignment/project/assessment.



Is it plagiarism?

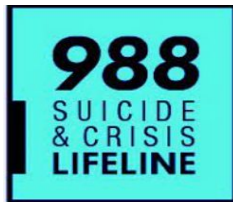


# Help & Assistance

It is ok  
to ask  
for help

Any problems or concerns in school, home or personal life. Text anonymous teen hotline: [888-222-2228](tel:888-222-2228)

Suicide prevention:



Drugs, nicotine, vaping help?

Text ABOVE to 741-741

Support for LGBTQ+ students. [The Trevor Project.](#)

Text 'START' to 678-678

Pregnancy, suicide, drugs, alcohol & other issues. Call 1-800-448-3000, 24 hours a day/7 days a week.

Eating disorders and body image concerns.

Call 1-800-931-2237

Cutting, self-injury, self-abuse, self-mutilation & ANY other concerns.



# What's the Recommended Amount?

Would you like to function at your optimal level each and every day?

## SLEEP

Ages 6-12 = 9 to 12 hrs each day  
Ages 13-18 = 8 to 12 hrs each day

## EXERCISE

Ages 6-17 = 60 min. each day of moderate to vigorous physical activity

## SCREEN TIME

Ages 6-17 = 2 hours of screen time per day, not including homework time spent on the screen

## HOMEWORK

Grade 6 = 60 min. per night  
Grade 7 = 70 min. per night  
Grade 8 = 80 min. per night

## SELF-CARE

Doing something that makes you feel happy & less stressed.  
Ages 6-18 = 15 to 60 min. every day





# Community Resources

SOCIAL

MENTAL

SHELTER

DOMESTIC  
VIOLENCE

EMOTIONAL

PHYSICAL

FOOD

CULTURAL/  
SPIRITUAL



## EMAILS THAT CAN HELP ME

My School Buddy: \_\_\_\_\_

My Homeroom Teacher: \_\_\_\_\_

My School Counselor: smuse@erboe.net

My School Social Worker: rromaglia@erboe.net

MY School Nurse: bmccabe@erboe.net

## TELEPHONE NUMBERS THAT CAN HELP ME

My School Buddy: \_\_\_\_\_

Faust School: \_\_\_\_\_

Other: \_\_\_\_\_

Other: \_\_\_\_\_

Other: \_\_\_\_\_